

**Uplands College
Fees booklet 2012**

Uplands College is acutely aware of the aspirations of parents for their children and strive to provide the best education affordable. No school can operate successfully if not adequately funded.

This document is a guide in respect of annual fees and additional charges. If there is any provision in this document that you do not fully understand, please contact the finance department.

DEPOSITS

The College operates a two tiered fee structure offering parents the option of paying a lower refundable deposit with higher annual fees or, alternatively, a higher refundable deposit with lower annual fees. The deposit must be paid in full by 30 October in the year preceding the year that your child will enter the College. Failing to pay the deposit by the specified date will result in the offer of placement for your child being withdrawn.

Deposits for registrations after June 2011:

2012 ANNUAL FEES AND REFUNDABLE DEPOSITS

Higher Deposit fee structure from January 2012:

Deposit:

Refundable day scholar deposit	R60 000
Refundable boarder deposit	R72 000

Fees:

	Annual fees	Annual fee discounted by 3,5% if paid before 31 January 2012	Termly fees	10 Monthly installments commencing 1 January 2012
Tuition	54 100	52 207	13 525	5 410
Boarding	50 845	49 065	12 711	5 085
Total	104 945	101 272	26 236	10 495

Lower Deposit fee structure from January 2012:

Deposit:

Refundable day scholar deposit	R25 000
Refundable boarder deposit	R31 000

Fees:

	Annual fees	Annual fee discounted by 3,5% if paid before 31 January 2012	Termly fees	10 Monthly installments commencing 1 January 2012
Tuition	59 810	57 717	14 953	5 981
Boarding	54 294	52 394	13 574	5 429
Total	114 104	110 111	28 527	11 410

COMPULSARY SUPPLEMENTARY CHARGES

Compulsory once off supplementary charge:

Text book levy	Non refundable charge to all new pupils entering the College for the use of text books during their high school career. Damaged or lost books will be for the account of the parent.	1 785
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Compulsory annual supplementary charges:

Consolidated levy	Annual charge to cover transport to local sports fixtures, school magazine, school diary and any input by external providers which are compulsory, forms part of the academic curriculum and is held during school hours.	685
Emergency Medical Insurance	Annual charge for insurance to cover students in the event of accidental injury at school or at a school event up to R30 000 for expenses not covered by a medical aid.	240
Boarder entertainment levy	Annual charge for entertainment in the boarding establishments	225

ADDITIONAL CHARGES

Registration fee

A non refundable registration fee of R400 (Four hundred Rands) is payable on receipt of an application to be accepted to the College.

Grade camps

Grade camps are held for learners and attendance is compulsory. Parents will be informed of the cost and venue 4 weeks prior to the camp taking place.

IEB Examination Fees

Fees are set by the IEB and are revised annually. Currently, the Grade 12 exam fee is R4 028.

Sport and Cultural Trips or Tours

Additional charges are levied to cover accommodation and outside transport for sports and cultural camps or tours. Parents will be advised of the nature and cost of these tours as and when they occur. Once permission for your child to attend the camp or tour has been provided, the cost will be charged to your account. In the event that your school fees account is not paid up to date, we will require payment in advance before your child will be allowed to attend the camp or tour.

Examination accommodations

Should your child be deemed a candidate for an individual informal or a formal examination accommodation, i.e. a reader or a scribe, the services of a one-on-one invigilator will be billed at a predetermined rate per hour.

ACCOUNT STATEMENTS

Statements are emailed to parents at the end of each month. It is the parent's responsibility to inform the College finance department if statements have not been received by email.

PAYMENT TERMS

Fees are due quarterly in advance at the beginning of each term. Compulsory supplementary charges are due in advance at the beginning of the year. Any additional charges are due on presentation of the statement.

Arrangements can be made to pay fees in ten monthly installments.

OVERDUE ACCOUNTS

Interest (prime plus 2%) is levied monthly on all fees that are 30 (thirty) days or more in arrears.

DEFAULT ON PAYMENTS

Any default on payments will be handled in accordance with the Debtors Policy. An electronic copy of the Debtors Policy is available on the website or, alternatively, a hard copy can be requested from the finance office.

METHODS OF PAYMENT

Debit orders

The College administers a debit order system which is our preferred method of payment should the account not be paid annually in advance. If parents do not make use of this facility, the College accepts that parents will ensure that payments will be made in accordance with the payment terms, directly into our bank account:

Uplands College Association
First National Bank
White River
Branch Code: 270552
Account: 62024635073

Cash

For security reasons no cash payments will be accepted at the finance office. Cash payments must please be made directly at any First National Bank Branch.

Cheques

Cheques must be made out to Uplands College Association.

Foreign deposits

Please note that any bank charges on foreign deposits will be for the parent's account.

RD ("RETURN TO DRAWER") CHEQUES

In the event that a parent issues a cheque that is drawn on an account where there are insufficient funds or where other problems exist with the account, an administrative fee of R100 will be levied on every RD cheque. Only cash, bank guaranteed cheques or credit card payments will be accepted as further payment on accounts for which three cheques were referred to the drawer by the bank.

RETURNED DEBIT ORDERS

In the event of debit orders returned due to insufficient funds or any other reason, an administrative fee of R100 will be levied. Only cash, bank guaranteed cheques or credit card payments will be accepted as further payment on accounts from which three debit orders were returned by the bank.

NOTICE PERIODS

Parents are reminded that in terms of the agreement signed by them at the time of their child's enrollment, they are required to give a term's notice in writing (addressed to the Head of the College) if it is their intention to withdraw their child from the College or from boarding. Alternatively the parent will be liable to pay a cancellation penalty equal to a term's fees.

Grade 12 learners who wish to withdraw from Boarding for the last term of the year can only be given boarding fee remission to the extent of the direct savings to the College.

QUERIES

If you have any queries regarding the fees or charges please feel free to contact the Finance Department.

ERRORS AND OMISSIONS

The College reserves the right to review and correct errors and to amend fees and amounts to be debited to the account during the year.